



*Crabbet Park, Turners Hill Road, Worth, Crawley RH10 4ST
Tel: 01293 884806 Fax: 01293 882444 e-mail: reception@gatwickworthhotel.co.uk*

Terms and Conditions

1. You can provisionally book your preferred date, which is held for 14 days. You are under no obligation within this period you can make any amendments to the arrangements.
 2. An initial deposit of 30 percent of the estimated cost of the booking is required to secure your booking on all bookings more than 6 months from the date of the event. Unless you prearrange credit facilities.
 3. A contract will be forwarded to you at this stage and must be signed and returned within 14 days.
 4. Full payment must be received by the hotel 14 days prior to event date.
 5. Final numbers must be advised 7 days before due date of Conference.
 6. In the event of a cancellation the management will make every effort to re-let the room.
 - 180 days or over before the event, cancellation 100 percent refund of the total cost.
 - 90 to 180 days before the event 50% refund of total cost.
- If you should have to cancel within 90 days the following terms apply:
- 32 to 90 days notice – 25 percent refund of full payment.
 - Less than 30 days notice and over 15 days there will be a 10 percent refund on all payments.
 - Less then 15 days there will be a 0 percent refund.
7. The management reserve the right to amend or alter any details in this website without notice.