

Equipment

Meeting and Conference Room Equipment

TV and video	£65.00
Overhead projector and 6ft screen	£40.00
Flipchart and pencils	£8.50
Lectern	£15.00
Slide projector and screen	from £ 65.00
Data projector	from £195.00
Role-play Kits	from £150.00
PA system	from £180.00
Lap top	from £120.00

Prices for Extra Facilities:

Tea/coffee/biscuits	£1.75 per person per serving
Posies for the table	£12.95 each
Long and low arrangement	£19.95 each
Balloons	£1.75 each
Toastmaster (DM-or somebody in charge of the conference)	£50.00
Bows and ribbons for top table -	£35.00
Lytton Suite ceremonies	£200.00
DJ –our residential if available	£275.00
2 Course hot and cold buffet	£12.95 per person